

	Drug Tariff Special	Non-Drug Tariff Special	Special Obtain
Payment	DT Part 7S listed price or multiple thereof	NET Invoice Price	C+D or DMD listed price
Additional Payments	None	Out of Pocket Expenses + Fixed £30.00 Handling Charge	Out of Pocket Expenses
Endorsement requirements for product	None - unless dispensed quantity is different from that listed in Part 7S of the Drug Tariff, in which case endorse quantity dispensed e.g. 2x 150ml OR 2OP OR Q300	"SP" and the price in pence e.g. SP12345	None- unless multiple pack sizes are listed, in which case endorse the pack size from which you dispensed
Broken bulk	Not allowed - PSD pay to nearest pack size if not endorsed as above	Allowed	Allowed
Endorsement required for Out of Pocket Expenses	Not allowed	<p>1) Pre-authorized OOP claims should be in the format "XP", the price in pence and the reason for the claim using one of the</p> <p>"pp" - postage and packaging "xp" - any other charge e.g. XP 1234pp OR XP 1234hc</p> <p>2) Fixed non-Part 7S £30 handling charge as "XP3000hc"</p>	
Other documents required for payments	None	A legible copy of the invoice is required in addition to the above endorsement on the script. This is required for the goods AND the OOP claim	A legible copy of the invoice is required in addition to the above endorsement on the script to support the OOP claim



Specials Tel: 0800 644 0747 Fax: 0800 783 0305 E-mail: orders@ipsspecials.com
 Special Obtains Tel: 0208 481 9724 Fax: 0208 481 9723 E-mail: sos@ipsspecials.com